

Boys' Haven of America, Inc.

Job Description

Direct Care Staff

Basic Function:

Caregivers must be dedicated and sincere individuals with high moral standards and positive attitudes. They are responsible for providing trauma-informed care, supervision, and consistent home environment for at-risk youth in a safe residential setting. A continuing goal will be to maintain a home-like environment, where personal values, hygiene, and respect for self and others are taught.

Responsibilities and Tasks:

- Transportation of residents to various doctor appointments, as well as off-campus meetings/activities
- Preparing and serving meals
- Administering medication and caring for sick residents
- Picking up campus necessities and donations
- Care, repair of resident clothing
- Helping residents with homework and/or school assignments
- Teaching and ensuring that residents complete chores properly
- Keeping daily logs on concerns, activities within the cottage
- Participating in on-campus activities such holiday festivities, etc.
- Participate in campus fund raisers such as the Crawfish Festival, Cantastic Sunday, etc.

Requirements:

- Must be at least 21 years old
- Possess a High School Diploma or high school equivalency such as a GED
- Be able to read, write, communicate with medical workers, medical personnel, etc.
- Must possess a current driver's license and a clear driving record
- Completed TB skin test
- Must be able to pass a drug test
- Must be flexible and demonstrate sound work ethic
- Provide a safe environment
- Implement and follow each resident's service plan