

**Welcome to The United Way! We are excited that you are here and look forward to helping you make a difference. Thank you for taking the time to fill out this application and please let us know if we can assist you with any questions or concerns.**

## **VOLUNTEER ENROLLMENT FORM**

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_ Apt. or Suite# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Birthdate \_\_\_\_\_

---

How and when is the Best Time to Reach You? \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone (optional) \_\_\_\_\_

E-mail \_\_\_\_\_ Work Phone \_\_\_\_\_ May we call? \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Does your employer offer any special incentives for employee volunteerism? \_\_\_\_\_

Please check the highest level of education you have completed:

\_\_\_\_\_ Middle School      \_\_\_\_\_ High School      \_\_\_\_\_ Some College

\_\_\_\_\_ College Degree      \_\_\_\_\_ Graduate School      \_\_\_\_\_ Trade School

Please list any other special training or certifications: \_\_\_\_\_

---

Please list any hobbies, skills, or special interests: \_\_\_\_\_

---

Do you have previous volunteer experience? Yes/No. If so, please tell us about it: \_\_\_\_\_

---

Why are you interested in volunteering? \_\_\_\_\_

---

What are special things you would like to do? \_\_\_\_\_

---

Do you have a car?      \_\_\_\_\_ Yes      \_\_\_\_\_ No

Please check if you are:

\_\_\_\_\_ Youth Volunteer      \_\_\_\_\_ Court Ordered Volunteer      \_\_\_\_\_ Group, How many? \_\_\_\_\_

Do you have any limitations? No Yes, please explain: \_\_\_\_\_

If you are age 55 or older, you are eligible for special benefits through the Retired Senior Volunteer Program.

May we share your interests with them? \_\_\_\_\_ Yes \_\_\_\_\_ No

When are you available? Please circle all times that apply.			
Monday	Morning	Afternoon	Evening
Tuesday	Morning	Afternoon	Evening
Wednesday	Morning	Afternoon	Evening
Thursday	Morning	Afternoon	Evening
Friday	Morning	Afternoon	Evening
Saturday	Morning	Afternoon	Evening
Sunday	Morning	Afternoon	Evening

Please take the time to carefully indicate your interests on the attached category sheet. We would appreciate it if you could check three to five areas special to you.

I understand that a background check of child abuse/criminal offenses may be conducted. I certify that all information provided on this application is true and complete. I understand that falsification of significant omissions of any information may be considered justification for dismissal if discovered at a later date.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Thanks again for taking the time to complete this application and visit with us!!!**

**Please return to:**

**The United Way of Mid & South Jefferson County**  
 7980 Anchor Drive, Building 600  
 Port Arthur, TX 77642  
 Phone: (409) 729-4040  
 Fax: (409) 729-4042  
 johnsonjaniep@sbcglobal.net

## VOLUNTEER OPPORTUNITY CATEGORY SHEET

Please choose three to five areas of volunteer interest

(Continued on back)

### ANIMALS

- Animal Care

### COMMUNICATIONS/ INFORMATION SERVICES

- Booth Tending
- Brochure/Newsletter
- Calligraphy/Illustrations
- Computer Programming
- Conference/Workshop Planning
- Copy Writing/Editing
- Grant Writing
- Graphic Design/Layout
- Library Systems
- Photography
- Public Speaking
- TV/Video Programming

### COMMUNITY DEVELOPMENT/ INTER-GROUP RELATIONS

- Hist. Preserv/ Comm. Beautifying
- Interracial Relations

### CRAFTS & HOBBIES

- Crafts (specify)\_\_\_\_\_
- Hobbies (specify)\_\_\_\_\_

### ECONOMIC DEVELOPMENT/ EMPLOYMENT SERVICES

- Displaced Workers Assistance
- Small Business Development
- Tax Planning

### EDUCATION

- Curriculum/Development
- Education Counseling
- Education Research & Testing
- Elementary School Education
- Field Trip Aide
- Instructor/Presenter
- Jr. High School Education
- Library Systems
- Literacy/GED Programs
- Math & Science Programs
- Mentor Programs/Role Models
- Pre-School/Headstart Education
- Senior High School Education
- Special Education
- Teacher Aide
- Tutoring: English/ESL
- Tutoring: General

### EMERGENCY ASSIST/SHELTER

- Disaster Clean-Up Assistance
- Emergency Food & Clothing
- Emergency Shelter/Homeless

### ENVIRONMENT AND ENERGY

- Nature Trails
- Park Maintenance/Recycling
- Soil Erosion Programs

- Wildlife Programs

### FINE & PERFORMING ARTS

- Acting
- Art Assistance
- Entertainer
- Fashion & Costume Design
- Interior Designing/Decorating
- Interpreter/Demonstrator
- Museum Programs
- Music
- Piano/Organ
- Piano Tuner
- Stage & Set Design
- Symphony Orchestra
- Tour Guide
- Usher
- Visual Arts-Painting/Sculpture

### HEALTH & MEDICAL SERVICES

- Adult Day Care
- Aids/HIV
- Alzheimer's
- Blood Donor Services
- Coffee Cart
- Diet/Nutrition Services
- Escort Services
- First Aid/CPR
- Flower Delivery
- Food Service
- Geriatric Services
- Gift Shops
- Health Care Insurance Plans
- Health Prevention/Screening
- Hearing Services & Programs
- Hospice Care
- Hospital Social Services
- Host/Hostess
- Information Desk
- Instructor/Presenter
- Lifeline
- Linen Processing
- Mail Delivery
- Medical Doctor
- Mentally/Physically Disabled
- Nursing/Aide
- Nursing & Convalescent Homes
- Pediatric Services
- Pharmaceutical Services
- Pre-Natal/Obstetric Care
- Respite Care
- Shopping Cart
- Therapy/Rehabilitation
- Van Driver
- Visual Impairment

### INTERNATIONAL AFFAIRS/IMMIGRATION

- Intercultural Exchange/Visits

- Programs for Immigrants

**LANGUAGES**

- Braille
- Other (specify) \_\_\_\_\_
- Sign Language
- Spanish

**LEGAL SERVICES/RIGHTS &**

**CRIMINAL JUSTICE**

- Children's Rights
- Civil Rights
- Correctional Systems
- Court Systems
- Guardian/Conservator
- Paralegal Services
- Senior Citizens Rights
- Victim's Assistance

**NONPROFIT ORGANIZATION**

**ADMINISTRATION**

- Accounting/Budgeting Services
- Board & Committee Member
- Marketing/Public Relations
- Project Evaluation
- Special Events

**OFFICE AND CLERICAL WORK**

- Bookkeeping/Record Keeping
- Bulk Mailings/Stuffing
- Data Entry
- General Clerical
- Hand Writing/Addressing
- Host/Hostess
- Receptionist
- Salesperson/Cashier/Gift Shop
- Staff Assistant
- Telephoning

**PERSONAL SUPPORT SERVICES**

- Clothing Room Assistant
- Companion/Visiting Services
- Food Service
- Handyman
- Housekeeping Assistant
- Manicurist
- Meals on Wheels Driver
- Pick-up & Delivery
- Reading Services
- Shopping/Errand Assistance
- Sign Language
- Telephone Reassurance
- Transportation Provider
- Yard Work

**PUBLIC POLICY DEVELOPMENT**

- Lobbying

**RECREATION & SPORTS**

- Bingo Caller
- Bowling

- Card Player
- Chaperone
- Coach
- Exercising/Aerobics
- Group Leader/Facilitator
- Group Outings/Picnics
- Instructor/Presenter
- Referee
- Santa Claus
- Special Olympics
- Sports/Recreation Assistant
- Swimming/Life Guard

**SCIENCE**

- General Science

**SKILLED TRADES & PROFESSIONS**

- Beautician
- Carpenter
- Electrical Work
- Electronics Technician
- Office Maintenance
- Painting
- Plant/Flower Maintenance
- Plumber
- Police/Security Officer

**SOCIAL SERVICES**

- Alcohol/Substance Abuse
- Bereavement Support
- Child Abuse/Neglect
- Child Day Care
- Crisis/Suicide Intervention
- Day Camp Helper
- Food Bank/Pantry
- Gay Counseling/Programs
- Group Homes
- Group Leader/Facilitator
- Instructor/Presenter
- Life Transition/Growth Couns.
- Men's Programs
- Mentor Programs/Role Model
- Parenting Programs
- Sex Education/Teen Pregnancy
- Sexual Abuse Programs
- Soup Kitchens
- Veteran Services
- Vocational/Career/Employment
- Women's Programs
- Youth Programs

**VOLUNTEER PROGRAM**

**ADMINISTRATION**

- Volunteer Coordinator/Assistant
- Volunteer Recruitment

**To discuss any opportunities in any category, please call:**  
**The United Way of Mid & South Jefferson County**  
 409 729-4040  
[www.unitedwaymsjc.org](http://www.unitedwaymsjc.org)